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**User Access**

**TERMS AND CONDITIONS**

 Upon the issuance by Fenkell Automotive Services, Ltd. (Fenkell) of a password for access to Fenkell’s Vehi-Trac or Vehi-Trac Claims computer systems the applicant, pursuant to this application, agrees to the following:

 Such password is to be used only by the applicant, and is not to be disclosed to or used by any other person. Any violation of such restriction shall be grounds for immediate termination of the applicant’s access to the system and will make the applicant liable for any damages resulting there from.

Dear Licensee:

 In connection with your access to Fenkell’s Vehi-Trac or Vehi-Trac Claims computer systems, we feel it necessary to remind you that the password assigned to you for access to these systems is for your personal use and is not to be disclosed to or used by any other person. Any violation of these rules is grounds for immediate termination of your access to the system and will result in liability for any damages resulting there from.

I understand and agree to all statements above. (Double click the signature box to digitally sign this document)

***Please complete this form and return it to the address below. Print or type.***



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Name of Submitter: Date:

Company:

Company Address:

Phone: Fax: E-mail:

Which program are you requesting access for?

**[ ]  VTC CLAIMS (Manufacturer Claims) This site is used for processing payments on damage claims assigned to your company.**

**Comments: (Explain your reason for access)**

**Manufacturers: [ ]  FCA/Stellantis [ ]  VW [ ]  Mazda [ ]  Porsche [ ]  Bentley [ ]  Rivian**

**[ ]  VEHI-TRAC (In-Transit Repair Requests) This site is used for reporting vehicles at the railyard or off-site that are in need of repair**

 **Manufacturers: [ ]  Ford [ ]  VW [ ]  Subaru [ ]  Mazda**

**Comments: (Enter which locations/yards you will be reporting for)**

*Access to the Vehi-Trac system is for the purposes above and no other. This id and password is for business purposes only and will be removed immediately if any misuse, sharing of passwords has been detected. Please keep your password in a safe secured place to avoid this. Following set-up you will receive an email including your user id and password, which pertains to your access. This email may be sent within 7 days.*

**Send completed form to:**

**Fenkell Automotive Services, LTD. • 6699 Chicago Road • Warren, MI 48092**

**Telephone: (586) 276-1700 • Fax: (586) 276-4730** [**www.fenkell.com**](http://www.fenkell.com)

**or Email to: claims@fenkell.com**